

Central Sanskrit University

Vedavyas Campus, Balahar

Tehsil-Dehra, Distt-Kangra, Kangra-177108, Himachal Pradesh

: CSU/VVC/Quotation/2025-26/ 58

: 19-09-2025

Notice Inviting quotations for Student & Faculty ID Cards

Dear Manufacturer/Supplier/Vendor

Sealed quotations are invited from reputed Manufacturer/Vendor/Supplier for printing/supply of Identity Cards for students and faculty members of our campus. The details of the works are mentioned below:-

S.No	Descriptions	Specifications for Student ID Cards	Specifications for faculty ID Cards
1.	Size	8.8 cm x 5.8 cm	8.8 cm x 5.6 cm
2.	Material	Plastic	Matel/Almunium Holder
3.	Print Quality	Digital Colour Printing (Both side with laminated) With Digital Printing Dori	Digital Colour Printing (Both side with laminated) With Digital Printing Dori
4.	Quantity	500 Approximate	40 Approximate
5.	Details	To be provided by the Campus	To be provided by the Campus

Terms and Conditions:-

1. Sample Identity card should be attached with the quotation. Further, the quoted rates should be inclusive all taxes and charges. (including freight/visiting charges, GST etc.)
2. Supplier/Vendor must enclosed the seft attested photocopies of PAN Card, TIN/GST Registration Certificate with Number along with quotation.
3. Submission of quotation by itself does not confer any right or entitlement to do the job and the undersigned reserves the right to reject any quotation without assigning any reason whatsoever.

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4. After receiving ID Cards if any mismatch of data found in printing and quality, the party should be liable to supply rectified ID Cards within three working days without any extra charges.
5. No advance payment will be paid. The 100% payment will be made only after satisfactory completion of the job. The job needs to be done within 30 days after receiving work order.
6. Photographer charges will be borne by the firm/supplier.
7. The rates quoted must be valid for 90 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
8. In the event any dispute arises, the legal matter shall be subjected to the jurisdiction of Dehra/Kangra Court only.
9. The quotation in sealed envelop marked "Quotation for Identity Cards" should be addressed to *The Director, Central Sanskrit University, Vedavyas Campus, Balahar, P.O-Suhin, Tehsil-Dehra, Distt-Kangra-177108 (Himachal Pradesh)* through post or by hand before 3rd October, 2025 at 5:00 pm.


Prof. Manjunath S.G

Director
Central Sanskrit University
Vedavyas Campus, Balahar
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Distt. Kangra (H.P.)-177108